

BOC

Regular Meeting of the  
Hillsborough County Board of Commissioners

February 22, 2007  
Bouchard Building, Goffstown, NH

Minutes of the Public and Non- Public Session  
(Not Official Until Approved by the Board and signed by the Clerk.)

**Present:** Comm. T. Pappas, Comm. C. Holden, Comm. M. Clemons, G. Wenger, B. Moorehead, J. O'Mara, E. Robinson, J. MacDonald, C. Kirby, M. Rusch, L. Movsesian, and R. Pomroy.

Also present: Donnalee Lozeau of Southern New Hampshire Services

**1. Pledge to the Flag**

Comm. Pappas called the meeting to order at 3:45 P.M. G. Wenger led those present in the Pledge to the Flag.

**2. Elderly Housing -- Donnalee Lozeau**

The Board welcomed Donnalee Lozeau who was present to speak about low-income elderly housing. D. Lozeau distributed a document to the Board outlining a concept for a partnership between SNHS and the County to provide low-income elderly housing. She informed the Board that a suggestion was made to collaborate with Counties that provide nursing home care to provide affordable housing for seniors in homes adjacent to nursing homes, which could provide a continuum of care allowing seniors to remain out of the nursing homes for a longer periods of time. She noted that if a partnership was feasible, the project could possibly progress to add an assisted living component as well. She noted that at this time the program through SNHS offers home-health hospice, visiting nurses, and housekeeping from outside sources, but suggested that with working with the County those services and possibly more could be provided on-site. A discussion followed, which included a review of Exiting SNHS projects.

Comm. Clemons inquired if D. Lozeau envisioned the housing to be built on County land, to which she stated that yes, that she would envision the County being the landowner and perhaps partner in services if it is feasible. Comm. Clemons inquired if most of the construction money would come from the Federal Government, to which D. Lozeau stated that all of the construction money would come from the Federal Government. Comm. Clemmons then inquired if the County would provide care giving for assisted living, to which she stated that if there is care that needs to be provided, that aspect could be looked into. She noted that with some of SNHS prior projects, nurses offices have been constructed within the building to provide care for those who needed it, and that if assisted living would be incorporated into the building it would be done in the second phase of the project if the funds could be identified to cover the services. Comm. Clemons inquired what the waiting list is like for those looking into elderly housing. D. Lozeau noted that there are about 300 people in Hillsborough County on the waiting list, and at times the waiting list has been closed because there are times that an opening only happens when someone passes away or is placed into a nursing home. Comm. Clemons inquired what SNHS envisions for a facility on County land, to which she replied that the design of the facility would depend on what the County envisions. She noted that SNHS applies for whatever number of units are available through HUD, which typically is a 25-45 unit building. Comm. Pappas inquired who would qualify for this housing, to which D. Lozeau noted that the first criteria would be that the person must be 62, and the second criteria would be that the person would have to make less than \$29,000 to be a single resident or \$31,000 as a couple. Comm. Holden noted that the County looked into assisted living within the Nursing Home, but at that time it was determined that it was not feasible as a part of the facility; however, a stand alone facility may be feasible.

D. Lozeau referred back to the document and noted that there is a timeline at the bottom of it. She noted that the project could go forward either this year or next year if the Board is interested in it. She noted that SNHS would be willing to work with Goffstown to comply with zoning and land requirements. She noted that SNHS typically pays tax payments in lieu of taxes. She noted that if the project was done on County land, with

SNHS being a non-profit organization, SNHS would see a savings in taxes and the County could expect to see that savings used as a lease payment on the land. She noted that the tax payment is typically in the range of \$30,000 per year. She explained to the Board that it could expect the building to be a nice looking building in accordance to what the County may require, noting that other towns and cities have stipulations for the buildings to look similar to surrounding buildings. Comm. Holden noted that the County is beginning its 2008 budget process and to get a lease approved by May would be unlikely. D. Lozeau noted that another aspect that would need to be considered would be HUD's role regarding applications and requirements. She noted that she could provide the Board with the required information.

Comm. Clemons inquired what Rockingham County felt the impact was going to be on the County land, to which D. Lozeau stated that they felt that it would be a positive impact in that it would provide affordable housing for people who need it. She noted that the issue they foresaw was with the septic system and what role SNHS would have to upgrade or expand it to meet the needs of the facilities. Comm. Clemons inquired if the facility would be similar to a halfway house in terms of taking individuals who are nearly ready for a nursing home, to which D. Lozeau stated no, this would be for independent individuals living with supportive services. Comm. Pappas inquired if SNHS has facilities in conjunction with any other County Nursing Homes, to which D. Lozeau stated that there are no other facilities on County lands and that this would be a great opportunity if it goes forward.

Mr. Moorehead requested if D. Lozeau could clarify what she meant by partnering with the County. D. Lozeau noted that it would mean a land owner/lessee partnership and service partnerships. Mr. Moorehead inquired what sort of services would it entail, to which Mrs. Lozeau stated that it would entail any services that the Nursing Home could offer that would benefit the SNHS client. Mr. Moorehead inquired if the buildings would be able to be converted to serve another level of care in the future if needed, to which D. Lozeau stated that the property in Nashua was designed to add 10 units onto the building for assisted living. She noted that SNHS would envision this project being similar to that. A discussion followed. Mr. Moorehead inquired who would subsidize any losses, to which Mrs. Lozeau noted that there are no losses because of how the rents are handled. She noted that HUD regulates what each unit is allowed to be charged and it also allows a fund to be set up for repairs and maintenance. Mr. Moorehead inquired who employs the employees of the building, to which Mrs. Lozeau stated that SNHS hires the employees. Mr. Moorehead inquired if SNHS is allowed to select the architect or is that done by HUD. D. Lozeau noted that SNHS does not have to bid the same way other jobs do and they have had the same architect for 95% of the projects, which saves money. A discussion followed.

Mr. O'Mara inquired if SNHS would require letters of support or letters of commitment, to which Mrs. Lozeau stated that in order to put in an application to HUD, SNHS has to demonstrate site control. She noted that this is because it is an 18 month cycle, which has made it hard to put forth in the public sector. J. O'Mara noted that the Executive Committee is meeting tomorrow and inquired if it would be possible for Mrs. Lozeau to make a presentation at the meeting. Comm. Clemons inquired if a motion would be needed to move forward. A discussion followed. Mr. Moorehead noted that if there would be shared services, the County would have to keep track as it could affect reimbursements rates. He noted that if there would be shared services, the statistics become increasingly important to maintain to the utmost accuracy or you risk disallowances. A discussion followed.

D. Lozeau informed the Board that according to one of the statutes, if the County intends to lease County land it must first go out to bid. She noted that with the facility in Brentwood, SNHS drafted the bid to be specific enough that not many people were interested in it. Comm. Holden noted that there would be a lot of questions and suggested that a discussion with Legal Counsel be held. She noted that she did not see a problem with presenting the idea to the Executive Committee, but that it was not ready for anything further than that at this time. L. Movsesian inquired if it would be prudent to make a motion prior to a presentation being made before the Executive Committee. M. Rusch noted that she felt the Executive Committee would like to have a motion of endorsement from the Board.

**Motion:** To endorse the low-income elderly housing proposal that has been brought to the Board by Donnalee Lozeau, and implemented with all due haste. By Comm. Clemons, second by Comm. Pappas. Comm. Holden requested to speak to the motion.

Comm. Holden noted that the motion is premature because there really is no plan. She noted there are 450 acres of County land, which the Master Plan Committee will begin reviewing in the coming weeks. She noted that what was presented was not a real proposal, it was just a sheet of paper on what has been done with some deadlines and the Board does not know how many units or other details. She noted that it is premature and would be received as much tomorrow. Comm. Clemons noted that this is just an application to be made with HUD and the application deadline is in April or May, and to go beyond that deadline would delay the project another year, which would bring it out to 28 months. He noted that he also wants to be careful proceeding, but does not want to talk it to death when the County is 300 beds down/300 apartments down, with this being a way to increase the apartments by 25-50 with very little cost to the County. He noted this is why he made an endorsement to proceed. Comm. Pappas noted that she believes that the motion was simply an endorsement of an idea or a concept. She noted that everyone understands that there would be a lot of work that would need to be done. Comm. Holden noted that the motion that was made went beyond the endorsement. G. Wenger inquired who would be responsible for identifying the location of the project, doing the site studies, and who would invest the money to address the needs of the development of the 1.5 acres of land needed for the project as well as who would be responsible for addressing the issues concerning the impact on the Nursing Home. He noted that he had grave concern with respect to what message is being sent to the Executive Committee and what the Board is asking it to do regarding the motion that endorses a plan that does not exist. Comm. Pappas noted that a plan has not been presented, but an idea and a concept. Mr. Wenger agreed but noted that the motion before the Board is to endorse and move forward with the proposal.

Comm. Clemons offered to amend the motion to endorse the concept rather than a plan. D. Lozeau suggested that the Board may wish to request that a couple of the members of the Executive Committee join a committee to review some of the issues to see if a plan could be put together. She noted that she could bring the Fiscal and Facilities Directors in to discuss the process and what HUD pays for. A discussion ensued. G. Wenger noted that M. Rusch and L. Movsesian would be able to convey a message to the Executive Committee that the Board has had this discussion and he suggested that over the next few weeks hold meetings regarding this and to have her come back for the March Executive Committee meeting with something closer to a plan. M. Rusch noted that the March Executive meeting is full because of the budget orientation. A discussion followed.

Comm. Holden requested that the motion be restated.

**Motion:** To endorse the concept of the low-income elderly housing presented by the Director of Southern NH Services, Donnalee Lozeau, this the 22<sup>nd</sup> of February. By Comm. Clemons, second by Comm. Holden. Motion carried unanimously.

### 3. Minutes

February 7, 2007

**Motion:** To approve the minutes of February 7, 2007. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

February 12, 2007

**Motion:** To approve the minutes of February 12, 2007. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

#### 4. Business Office

##### Approval of Payroll Register

**Motion:** To accept the Payroll Register dated 2/8/2007 in the amount of \$1,040,010.73 subject to review and audit. By Comm. Clemons, second by Comm. Holden. Motion carried unanimously.

##### Approval of Accounts Payable Register

**Motion:** To approve Accounts Payable Register dated 2/16/2007 in the amount of \$2,928,807.05 subject to review and audit. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

##### Approval of Accounts Payable Register

**Motion:** To approve Accounts Payable Register dated 2/22/2007 in the amount of \$2,579,569.58 subject to review and audit. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

##### Transfer # 2007-06 Contingency - Corrections

**Motion:** To approve budget transfer #2007-06 from Salaries/Wages in Contingency to Corrections; the total transfer for Salaries/Wages, Overtime, Social Security, Retirement, and Other Fees/Outside Services is \$102,065 to cover the cost of the AFSCME and Teamster collective bargaining agreements as approved by the Delegation on June 22, 2006, and a breakdown is attached. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

##### Bid # CIS-5-2007

G. Wenger presented bid # CIS-5-2007 for the purchase of 2 servers noting that they were contemplated during the FY2007 budget. He noted that the lowest responsible bidder was Insight Public Sector of Tempe, Arizona at \$5,998.84 for each server. He noted that this would replace the old equipment that can no longer meet the County's needs and to update the active directory.

**Motion:** To approve bid #CIS-5-2007 for 2 servers to Insight Public Sector of Tempe, Arizona for a unit price of \$5,998.84 for two of them for a total of \$11,997.68, and the shipping is included. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

#### 5. Nursing Home

##### Census

B. Moorehead was recognized. He informed the Board that the census at the facility on February 15<sup>th</sup> was 283 of which 217 were Medicaid residents, 35 were Private Pay, 31 were Medicare Part A residents.

##### Bid # 17-2007: Fully Electric Beds

B. Moorehead presented bid # 17-2007 for the purchase of 34 fully electric beds noting that these beds will complete the total bed replacement program started in 2001. He noted that the lowest responsible bidder was NOA Medical of Sunapee, NH for a unit price of \$1,272.50 and a total price of \$43,265.00. He noted that regarding bid from Medline, its bid did not meet specifications because the beds did not have a foot pedal control.

**Motion:** To award bid #17-2007 for 34 Fully Electric Beds to NOA Medical Supplies of Sunapee, NH; the unit cost \$1,272 per bed for a total cost of \$43,265.00, noting they are the lowest responsible bidder. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

Bid # 18-2007: Dry Disposable Washcloths

Mr. Moorehead presented bid # 18-2007 for dry disposable washcloths. He noted that the lowest responsible bidder was Geriatric Medical of Everett, MA for .0225 per washcloth.

**Motion:** To approve bid # 18-2007 for Dry Disposable Washcloths to Geriatric Medical of Everett, MA; total cost of \$.0225 each, noting they are the lowest responsible supplier and this will be pending a 30-day in-house trial. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

Bid # 19-2007: Dry Disposable Washcloths

Mr. Moorehead presented bid # 19-2007 for a Hydrocollator, noting that it is a piece of equipment used to heat hot packs for the Therapy Department for the treatment of residents. He noted that the lowest responsible bidder was Gulf South Medical of Londonderry, NH for \$1,733.33.

**Motion:** To accept bid of Gulf South Medical, Londonderry, NH, for \$1,733.33 for a Hydrocollator. By Comm. Clemons, second by Comm. Holden noting this is the lowest responsible bidder. Motion carried unanimously.

Bid # 25-2007: Hobart Dishwasher Service Maintenance Contract

Mr. Moorehead presented bid # 25-2007 for the Service Maintenance Contract for the Hobart dishwasher. He noted that Hobart of Hooksett, NH is a sole source provider for a contract cost of \$1,392. He noted that the contract covers all parts and approximately 6 maintenance visits.

**Motion:** To approve bid # 25-2007 for Hobart Dishwasher Service Maintenance Contract to Hobart in Hooksett, NH for \$1,392, the cost of the annual contract, noting they are the sole source supplier. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

B. Moorehead noted that there was an item that did not make the agenda regarding an issue with a bid for a replacement folder in the laundry room. He requested that the Board reject the bids received for bid #15-2007 because they could not meet specifications and that the problem was that the folders requested in the bid did not fit into the available space. He noted that he would like that bid rejected in order to go back out to bid with new specifications to accommodate a folder that would only fold sheets.

**Motion:** To reject bid # 15-2007 for a replacement folder for the Nursing Home; the bids did not fit in the space, and requested that the bid go out with new specs and the specs include sheets only and will have the necessary requirements to fit in the space. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

Mr. Moorehead informed the Board that he will present a Medicare Enrollment Application at its next meeting. He noted that the application has been a requirement since 1997; however since Hillsborough County was already enrolled in Medicare, it was grandfathered in until 2007. He noted that it is similar to the annual application for Medicaid/Medicare Certification through Health and Human Services. He noted that if it is not done, the Medicare funding would be cut off. He noted that he would present this to the Board at its next meeting.

He noted that there is a viral or bacterial illness going through the Nursing Home at this time. He noted that he is not sure what it is at this time, but they should know shortly.

## 6. Department of Corrections

### Census

J. O'Mara was recognized. He informed the Board that the census at the facility on February 15<sup>th</sup> was 542. He noted that of the 542, 488 were men, of which 184 were sentenced and 304 were being held pre-trial. He noted that on the women's side of the house, 18 were sentenced, and 36 were pre-trial for a total of 54 female inmates.

### Bid # FY07-68: Records File System Extension

J. O'Mara presented bid # FY07-68 with a recommendation to waive competitive bidding pursuant to RSA 28:8-e,V as this is for an extension of the current system and to purchase an extension from another vendor would compromise the service/maintenance agreement. He noted that this was approved during the budget process.

**Motion:** To approve bid # FY07-68 for a Records File System Extension to Systematics of 9 Otis Street, Westborough, MA; total amount of \$40,767.81 with a request to waive competitive bidding as this is the current provider of the existing system and the maintenance service contract, under RSA 28:8-e,V. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

Comm. Holden thanked the DOC for waiting until after the 1<sup>st</sup> of the year to make this purchase.

## 7. County Attorney

G. Wenger informed the Board that the County Attorney was not available to attend the meeting. He noted that she requested to meet with the Board at its next meeting. Comm. Pappas inquired what the County Attorney wished to discuss with the Board, to which Mr. Wenger stated that he believed that it was a personnel issue.

### Legal Counsel

C. Kirby was recognized. She informed the Board that she had a pending matter to discuss with the Board during the non-public session.

### Human Services

E. Robinson was recognized. She informed the Board that she had no matters to discuss with the Board. Comm. Holden inquired if there were any bills to discuss, to which E. Robinson noted that Comm. Maglaras's bill to change the way the Counties fund Nursing Home services was voted down unanimously by Municipal and County Government recently. She noted that the bill did not extend the Sunset for HB 409, which was from when the County extended its liability in 1998 to include Provider payments and HCBC, and to reduce the County's Share of nursing home payments. She noted that the moratorium on the additional nursing home beds passed, and Fred King's bill passed. Comm. Holden noted that that bill would cost Hillsborough County money. E. Robinson noted that the County reviews what the State is budgeting for in those lines to budget its lines accordingly. She noted that while it costs the County more money, it is not adding unexpected expenses. She noted that there is a concern regarding the State's upcoming nursing home budget, which is significantly lower because they are anticipating a reduction in nursing home beds by 3% per year when the average has been a reduction of 1% annually.

E. Robinson reminded the Board that she will be on vacation next week. Comm. Holden inquired if there was an update on Temple Street, to which E. Robinson noted that she had not worked on the issue with Honeywell because she did not know who the new contact for the County is as it has changed many times. A discussion followed.

### **Registry of Deeds**

J. MacDonald was recognized. She informed the Board that the volume is increasing similar to this time the previous year. She noted that she has no doubt the L-Chip legislation will pass, which includes a \$40 per document fee. She noted that it is a good bill, but the Registry has no accounting procedures set up and the DRA will work with them in setting up some maintenance of the account. She noted that this will bring about \$70,000 more monthly to the Registry. Comm. Pappas inquired if J. MacDonald foresaw this amount being sufficient to cover the extra work to account for the additional fee, to which she stated yes she believes it would. A discussion followed.

J. MacDonald noted that there was another piece of legislation that affected county government and thanked the Comm. Holden for testifying on the L-Chip Bill. Comm. Clemons inquired if the bill regarding L-Chip is still in committee, to which J. MacDonald stated that it was. Comm. Holden inquired if there is a threshold with the bill stipulating whether or not people have to pay, to which J. MacDonald noted that twice annually the Registry will receive a document from HUD stipulating who is or isn't exempt from the fee.

### **8. Old/New Business**

Comm. Clemons inquired what would the Board need to do to begin the necessary renovation to the DOC's air conditioning unit as proposed in the joint budget discussion. Comm. Pappas inquired if the funds for the project are in the DOC's budget or will be in the FY2008 budget requests. Mr. O'Mara informed the Board that there is a 12 week roll-out period for the project from beginning to end. He noted that there are numerous tests that would need to be done. He noted that the project was not in the current budget and that he reviewed the current budget and there may be some funds that can be transferred to begin the project. He stated that one of the difficulties is that there is no employee in the County trained to do out specifications for the replacement of a HVAC system. He noted that there may be costs to bring in a consultant. Comm. Holden stated that the DOC would have to go out to bid to hire a consultant. Mr. O'Mara noted that the County may be able to request a maintenance report for little to no cost. He noted that by the Board's next meeting he should have a plan for funding and a timetable for replacement. A discussion followed.

Comm. Holden distributed to the Board the Memorandum of Understanding between the NH Department of Health and Human Services, the NH Department of Safety and the Counties. She noted that the document would need to be tailored to fit Hillsborough County. She noted that J. Stephens gave this document to the County/State Finance Committee. Comm. Clemons inquired if this would be coordinated by the State through the Counties and Municipalities, to which Comm. Holden noted that this is the County's MOU, similar to the communities. She noted that this document should be reviewed, though the Board may not agree to it in its entirety. A discussion ensued.

Comm. Holden noted that the Department of Health and Human Services is holding an Arboviral Illness Videoconference on February 27<sup>th</sup> at 9:00 A.M. – 11:30 A. M. She noted that it is being sponsored by the UNH Cooperative Extension.

Comm. Holden advised the Board that she would be attending the upcoming NACo. conference. She noted that there are a number of different things going on and she will provide a report when she is back. Comm. Clemons noted that he would not be able to have time to expend the funds in his travel line and inquired if there would be a way to transfer those funds to another commissioner, to which Comm. Pappas noted that it

has been done in the past.

Comm. Pappas noted that there was a wonderful article in the Union Leader regarding the Nursing Home.

### **Delegation**

M. Rusch was recognized. She informed the Board that she spoke with Rep. Essex who noted that he would be delighted to have D. Lozeau on the agenda and he stated "the more communication, the better."

M. Rusch noted that the meeting on March 23<sup>rd</sup> will be the budget orientation for the entire Delegation. She requested that each Department Head and Elected Official come forward with a presentation similar to what was done in the past. She noted that lunch will be provided. She noted that a memo will be going out to notify people that the orientation will be directly following the Executive Committee meeting on March 23<sup>rd</sup>.

M. Rusch inquired if the Board would object to the Executive Committee holding its meetings during the budget process at the different facilities as it has done in the past. Following a discussion the Board expressed its approval. G. Wenger advised the Board that its next meeting will be held at the Nursing Home, and then at the DOC on April 19<sup>th</sup>. Comm. Holden noted that at the Board's next meeting, a budget work session should be included. J. O'Mara inquired if M. Rusch is requesting that the Departments provide a descriptive overview of their department, to which M. Rusch stated, yes. G. Wenger reminded the Board that he would not be available on March 23<sup>rd</sup>.

G. Wenger advised the Board that it had the 2006 Annual Report before it and requested a motion to instruct the Business Office to distribute them.

**Motion:** To distribute the Annual Report, and we appreciate the efforts of Mr. Wenger getting it out in a timely fashion, and all of the Departments getting the reports in. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

Comm. Clemons inquired if the Board is required to accept the appropriation control report, to which Mr. Wenger stated that the report is provided to the Board for informational purposes only. A discussion followed.

M. Rusch inquired when the next Board of Commissioners meeting will be held, to which Comm. Holden responded that it will be held on March 8<sup>th</sup> at the Nursing Home. G. Wenger noted that Treasurer Pappas has asked to meet with the Board to nominate a Deputy Treasurer for the Board's consideration. He noted that the meeting following that is March 22<sup>nd</sup>. Comm. Clemons noted that, regarding the meeting at the DOC, he could be at the meeting for 3:30 P.M. Mr. Wenger noted that the next meeting would be on April 4<sup>th</sup>, and April 19<sup>th</sup> to which Comm. Holden noted that she could not make it until 4:00 P.M. that night. The Board changed the meeting on April 19<sup>th</sup> from 3:40 P.M. to 4:00 P.M. Comm. Holden noted that the meetings following that were May 2<sup>nd</sup> and May 16<sup>th</sup>.

Comm. Holden inquired if dates for the budget process could be set. G. Wenger noted that the Board will receive the budget books on March 22<sup>nd</sup>. Following a discussion, the Board agreed to meet for budget discussions from 3:40 P.M. to 6:00 P.M. on the following dates: March 27<sup>th</sup>, March 29<sup>th</sup>, April 3<sup>rd</sup>, April 5<sup>th</sup>, and April 10<sup>th</sup>. Comm. Holden noted that following the meeting on April 10<sup>th</sup> the Board will hold budget work sessions to review the proposed budget as a whole. Mr. O'Mara advised the Board of the amount of time remaining for the Departments to present their budget requests. He inquired if the Board would be open to allowing more time in the future for the Departments to formulate their calculations noting that he does not feel that there is ample time for the department to gather, process and submit the information as required. A discussion followed.

9. **Public Comments on Agenda Items**

There were no members of the public available for comment.

10. **Non-Public Session**

**Motion:** To go into non-public session under RSA 91-A:3 II(e) for litigation with Legal Counsel, under RSA 91-A:3 II(g) with the Department of Corrections, and under RSA 91-A:3 II(e) to discuss negotiations. Comm. Pappas, yes; Comm. Holden, yes; Comm. Clemons, yes. Motion carried.

The Board went into non-public session at 5:15 P.M.

The Board discussed a pending legal matter with Legal Counsel, the ongoing collective bargaining and efforts being made to resolve outstanding issues, and with Mr. O'Mara to discuss the delivery of security services at his facility.

**Motion:** To come out of non-public session. By Comm. Holden, second by Comm. Clemons. Motion carried unanimously.

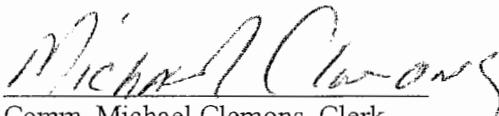
The Board came out of non-public session at 5:50 P.M.

There being nothing further to discuss, the Board entertained a motion to adjourn.

11. **Adjourn**

**Motion:** To adjourn. By Comm. Clemons, second by Comm. Holden. Motion carried unanimously.

The meeting adjourned at 5:51 P.M.

  
Comm. Michael Clemons, Clerk  
Hillsborough County Board of Commissioners

3/3/17  
Date