

The County of Hillsborough New Hampshire

County Delegation
Officers

Chairman
David Essex, Antrim

Vice Chairman
Maurice Pilote, Manchester

Clerk
Lori Movsesian, Nashua



County Delegation
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Coordinator
Marcia Rusch

Hillsborough County Executive Committee Bouchard Building Hillsborough County Complex February 23, 2007 9:00 AM A G E N D A

1. Elderly Housing – Donna Lee Lozeau

2. Minutes

January 26, 2007 Executive Committee Meeting

3. Appropriation Control Report

4. Transfers

2007-06 Contingency to Department of Corrections (Salaries)

5. Old/New Business

Board of Commissioners Budget Information

Other Business

6. Adjournment

The next Executive Committee meeting will be held on Friday March 23, 2007 at 9:00 AM followed by the Budget Orientation Session. Pizza will be provided.

Executive Committee

Neal M. Kurk, Weare
Pamela Manney, Goffstown
Eric Rochette, Nashua
Cindy Rosenwald, Nashua
Robert Rowe, Amherst
Gilman Shattuck, Hillsborough

Barbara Shaw, Manchester
Anthony Simon, Manchester
Steve Spratt, Greenville
Stephen Stepanek, Amherst
Jordon Ulery, Hudson
Steve Vaillancourt, Manchester

Paul Cote, Nashua
Michael Farley, Manchester
Armand Forest, Manchester
Bea Francoeur, Nashua
Peyton Hinkle, Merrimack
Shawn Jasper, Hudson

**Hillsborough County Executive Committee
Hillsborough County Complex, Bouchard Building
Goffstown NH**

February 23, 2007 9:00 AM

Present: Representatives D. Essex, M. Pilotte, L. Movsesian, P. Cote, M. Farley, P. Hinkle, P. Manney, E. Rochette, C. Rosenwald, R. Rowe, G. Shattuck, S. Spratt, S. Stepanek, J. Ulery, S. Vaillancourt. Also present: Comm. Holden, Pappas, Sheriff Hardy, J. MacDonald, Register of Deeds, C. Kirby, B. Moorehead, J. O'Mara, D. Reidy, E. Robinson, M. Rusch, G. Wenger.

Chairman Essex called the meeting to order at 9:15 AM and requested Rep. Ulery to lead the pledge to the flag.

Minutes:

Motion by Rep. Manney, second by Rep. Movsesian to approve the minutes from January 26, 2007 Executive Committee Meeting. On a voice vote motion adopted unanimously.

Elderly Housing

Chairman Essex stated that Ms. Donna Lee Lozeau from Southern New Hampshire Services, (SNHS) is here to do a presentation on low income elderly housing. Ms. Lozeau stated that she was approached by former Commissioner Charbonneau and spoke to her regarding elderly housing on County Property. She also stated she has spoken to the other Commissioners regarding this matter. At the Board of Commissioners meeting on February 22, 2007, the Board of Commissioners made a motion to approve the concept of the low income elderly housing. Ms. Lozeau briefly spoke regarding the benefits of the 65+ elderly housing complex. She distributed a handout with all of SNHS supportive elderly housing projects. Ms. Lozeau spoke briefly regarding the funding stating that all funding would be from the U.S. Department of Housing and Urban Development Section 202 Supportive Housing Program. There was a lengthy discussion regarding some particulars of the program. Chairman Essex reminded members that this is only a concept that was brought forward and there would be a lot more work to do on this project before it would come before this body. Rep. Movsesian also noted that she is hoping that the Building Subcommittee would be involved in the project. After a few questions Chairman Essex thanked Ms. Lozeau for her presentation.

Appropriation Control Report

Chairman Essex stated there are several copies of the Appropriation Control Report that have been distributed. If you did not receive one and are interested in seeing one please see Marcia. The purpose of this report is to show on a monthly basis where the various departments are within their budgets. If you have any questions or would like additional information regarding the report please see Marcia.

Transfers

Motion by Rep. Vaillancourt, second by Rep. Manney to approve Budget transfer #2007-6 in the amount of \$102,065 from Contingency Salaries to Department of Corrections various salary lines. This is for the Costs for the AFSCME and Teamster Collective Bargaining Agreements as approved by the Hillsborough County Delegation on June 22, 2006. Superintendent O'Mara briefly spoke regarding this issue. On a voice vote motion adopted unanimously.

Hillsborough County Executive Committee

February 23, 2007

Old/New Business

Chairman Essex stated that a memo was forwarded to members of the Executive Committee describing the F/Y 2008 Budget Process by the Hillsborough County Board of Commissioners. He mentioned that this is for information only.

Chairman Essex stated that the Officers of the Delegation have started to discuss the F/Y 08 Budget Subcommittee Chairman. Ms. Rusch stated that the Chairman of the Budget Subcommittees will be chosen sometime during the month of March and letters to the various members of the Delegation will be going out at the end of March. Chairman Essex noted that the officers will be having discussions with individuals that are interested in being Chairman of the Subcommittees. Ms. Rusch also mentioned that on March 23, 2007 there will be a budget orientation session immediately following the regular Executive Committee Meeting, she also stated lunch will be served. She stated that each department will be doing a brief presentation of their operation.

Ms. Rusch stated at the Board of Commissioners meeting yesterday she asked if there were any objections to the three day Executive Committee Budget Review meetings, usually held at the end of May, being held at the various facilities, the Department of Corrections and the Nursing Home. This would allow new members of the committee to go on a tour. The Commissioners had no objection. In response to a question Chairman Essex stated that the Chairman and Vice-Chairman will be chosen by the Chairman of the Delegation and discussed with the Officers of the Delegation. Rep. Vaillancourt stated that he noted there are a lot of absences at today's meeting and noted that the meetings start late and there is barely a quorum present. Motion by Rep. Vaillancourt to start future meetings at 9:30 AM stating that some members are on time and it is not fair to those individuals that are on time. There was no second and motion fails. There was a brief discussion.

Chairman Essex stated that Sheriff Hardy is here to give a brief update on SB79, regarding Court Security and minimum credentials court officers. Sheriff Hardy gave a brief update stating that the Chiefs of Police and other law enforcement agencies do not think that the court security is adequate, this committee was originally set up in 2005. He did note that one of the goals is to get the financial obligation off the Counties and onto the State. Brief discussion ensued. Sheriff Hardy stated that a letter will be going out to the ten County Delegations. In response to a question regarding age limitations, Sheriff Hardy stated that there are no restrictions based on age, however all court officers will have to be compliant with the credentials, he did note that all current court officers will have the opportunity to obtain credentials and maintain employment. Brief discussion.

Chairman Essex stated that Superintendent O'Mara had something under Old/New Business. Superintendent O'Mara stated that he would be coming forward soon with a large budget transfer for the air conditioner system at the Department of Corrections. He stated that the Department of Corrections is climate controlled and there is no capability of opening windows. Superintendent O'Mara stated that the transfer could be upwards of \$200,000 to replace the system. Brief discussion ensued.

Rep. Stepanek stated that he has concerns about the investments and the rates the County is getting. He specifically noted that the overnight investment account that the county has is getting only 2.35%, he noted that his overnight account is getting 4.29% and he is also getting 6 month CD's for 5.5%.. He is requesting that the Treasurer look into this. Chairman Essex asked Mr. Wenger if he had any input. Mr. Wenger stated that the County has statutory responsibilities with County money and that is a little different than personal money. He stated that the rate the County currently has is a bid rate that the previous Treasurer went out to bid on. Rep. Stepanek stated that the one he is most concerned about is the overnight investment account. Brief discussion ensued.

Rep. Manney stated that she would like to be considered for the Building Subcommittee noting that she would like to receive the minutes and postings of the meeting.

Hillsborough County Executive Committee
February 23, 2007

Rep. Rosenwald inquired if Ms. Robinson would be presenting her report today. Chairman Essex stated that Ms. Robinson is on vacation. Rep. Rosenwald noted that the HCBC numbers that the County has do not agree with the State numbers noting that they are not that close. She stated that she has not been able to contact the person representing the State.

Other Business

Rep. Essex stated that the next meeting will be on Friday March 23, 2007 at 9:00 AM and will be followed by the Budget Orientation session,

Motion by Rep. Cote, second by Rep. Rowe to adjourn at 10:00 AM. On a voice vote motion adopted.

Rep. Lori Movsesian, Clerk
Hillsborough County Executive Committee

Date _____

DRAFT

Low Income Elderly Housing

*Handout
2-22-07
Wanna Lee
Loyau*

Southern NH Services is interested in partnering with the county to provide low-income elderly housing. We would like to discuss developing and operating approximately 40 1-bedroom apartments (rental) for income-eligible persons 62 and older on an approx 1.5 acre site at the Hillsborough County Complex.

Residents pay only 30% of their income for rent after deducting medical expenses. In 2006 income limits determining eligibility in the area was \$ 25,150 annually for one person and \$ 28,750 for two. A typical rent is in the \$ 250 - \$ 300 monthly range and covers everything except cable and telephone.

While the residence is considered Independent Living, a property manager under the employ of SNHS will coordinate any social service needs that residents may have such as transportation, meals and medical visits. SNHS would never request funding from the County for the residence's operation or maintenance.

Funding from the U.S. Department of Housing and Urban Development's Section 202 Supportive Housing Program enabled us to build and manage sixteen elderly housing projects totaling 668 affordable apartments. The low-income elderly residents of these apartments pay 30% of their income for rent with the balance subsidized under HUD's Section 8 Rental Assistance Program. Heat and utilities are included in the rent. Our supportive elderly housing projects include:

- Greenville Falls - 70 units in Greenville, NH
- Whispering Pines - 40 units in Epping, NH
- Mayor Roland Roberge Manor - 44 units in Rochester, NH
- Wagner Court - 70 units in Nashua, NH
- Sundance Village - 41 units in Manchester, NH
- Derryfield Village- 28 units in Manchester, NH
- Ledgewood Commons - 24 units in Raymond, NH
- Laurel Terrace - 55 units in Rochester, NH
- Chaplain Adrien Chasse Village- 42 units in Rochester, NH
- Greenfield Commons - 24 units in Greenfield, NH
- Echo Valley Village - 24 units in Pittsburg, NH
- Davidson Landing - 82 units in Nashua, NH
- Lucille M. Simpson Meadows - 30 units in North Berwick, ME
- The Meadow at Northwood- 31 units in Northwood, NH
- Sherburne Woods- 20 units in Deerfield, NH
- Streeter Shores- 43 units in Nashua, NH

If this plan earns the support of County officials, SNHS would apply for funding to the US Department of Housing & Urban Development's 202 Program on or about May 2007.

To apply by May, we would need to have reached a Lease Agreement with County officials by April-May. HUD would then require 3-4 months to review and score applications and would likely announce successful applicants about November 1, 2007. Construction would likely commence in mid-2008 and the residence would be ready for occupancy in early 2009.