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**Hillsborough County Executive Committee**  
**Hillsborough County Complex, Bouchard Building**  
**Goffstown NH**  
**May 24, 2007 8:30 AM**

**Present:** Representatives D. Essex, M. Pilotte, L. Movsesian, P. Cote, M. Farley, P. Hinkle, S. Jasper, P. Manney, C. Rosenwald, R. Rowe, M. Reuschal, G. Shattuck, B. Shaw, A. Simon, S. Stepanek, J. Ulery, S. Vaillancourt. Also present: Rep. M. Mooney, Comm. Holden, Comm. Pappas, M. Wageling, County Attorney, Sheriff Hardy, Attorney T. Flygare, C. Kirby, M. Lenski, R. Mercer, J. O'Mara, M. Rusch, G. Wenger.

Excused absences: Rep. Stepanek, Rep. Francoeur, Rep. Kurk

Unexcused absences: Rep. Rochette.

Chairman Essex called the meeting to order at 9:45 AM and requested Rep. Manney to lead the pledge to the flag.

Chairman Essex accepted the resignation letter from Rep. A. Forest from the Executive Committee, noting this letter was received on May 2, 2007. He read the letter into the record.

Motion by Rep. Farley, second by Rep. Rosenwald to appoint Rep. Michael Reuschal, Manchester to the Executive Committee. On a voice vote motion adopted unanimously.

### **Appropriation Control Report**

Chairman Essex stated that each member of the Executive Committee should have a copy of the appropriation control report. He stated that this document will be used throughout the Budget Review process and this report shows on a monthly basis where each department is within their appropriation.

### **Collective Bargaining Agreement between the Hillsborough County Nursing Home and the International Chemical Workers**

Chairman Essex introduced Attorney Tom Flygare, Chief Negotiator for Hillsborough County noting that he would be doing presentations on two proposed contracts.

Attorney Flygare stated that the first contract is the proposed Collective Bargaining Agreement (CBA) between the Hillsborough County Nursing Home and the International Chemical Workers for Supervisory Personnel at the Nursing Home. He stated that it is a two year agreement expiring June 30, 2009. The wage increases for 2007-08 would be 1.5% general increase on 7/1/07; 2.0% increase on anniversary date based upon satisfactory performance. Wage increase for 2008-09 would be 1.4% general increase on 7/01/08; 2.2% increase on anniversary date based upon a satisfactory performance evaluation. He also noted that the employee contribution to HMO health insurance plan will remain at 22.5% but employee contribution to POS plan will increase from a current contribution of 22.5% to 26% effective 7/01/07 and to 27.5% effective on 7/01/08. This bargaining unit already has the \$10/\$20/\$30 prescription co-pay plan the County is proposing for all bargaining units. He also added that the weekend differential will increase to \$2.50 effective 7/01/07 and to \$3.00 effective 7/01/08. This will generally be applicable to 1 supervisor working each weekend shift. The final cost item in the contract is the disability insurance benefit was capped at \$600 per week. There was a brief discussion regarding everyone receiving 100% allotment for their performance evaluation.

Motion by Rep. Manney, second by Rep. Farley to accept the proposed Collective Bargaining Agreement as proposed. On a voice vote motion adopted.

Motion by Rep. Manney, second by Rep. Shaw to put \$21,172 in Contingency, 4199, Salaries/Wages to cover the costs of the CBA. On a voice vote motion adopted.

**Collective Bargaining Agreement between the Hillsborough County Department of Corrections and AFSCME Local 3657**

Chairman Essex requested Attorney Flygare proceed with the presentation between the Hillsborough County Department of Corrections and AFSCME Local 3657. Attorney Flygare stated that this Union was at impasse for one year and they have had no contract for one year do this is technically a 3 year agreement. They settled on a one time payment of \$250.00 on July 1, 2007 a 2% general base rate adjustment for all employees as of July 1, 2007 and a 2% performance adjustment/additional 1% for employees who would have been eligible for certain steps as of December 31, 2007. He stated there would be a 2% general base rate adjustment for all employees on January 1, 2008. He also noted the employees are relinquishing 4 days sick leave, currently they were at 16 days they will be reduced to 12 days. There will be healthcare savings the POS share increased from 22.5% to 26%. The total cost for the first year would be \$176,684 which equals 5 ½ % the first year and 3 7/8% the second year. The total cost for F/Y 09 will be \$127,894. Attorney Flygare stated that there are 150 positions in the Bargaining Union noting that the average pay is between \$26,000 - \$31,000 with the average hourly rate being \$13.29. Discussion ensued. Rep. Stepanek stated that he thought this was a good contract and it would give management more flexibility.

Motion by Rep. Vaillancourt, second by Rep. Manney to accept the proposed Collective Bargaining Agreement between the Department of Corrections and AFSCME Local 3657 as proposed. On a voice vote motion adopted unanimously.

Motion by Rep. Stepanek, second by Rep. Simon to place \$176,684 in Contingency, 4199, Salaries and Wages to cover the cost of the Collective Bargaining Agreement for F/Y 08. There was a discussion regarding accurate numbers for the contract for F/Y 09. Rep. Stepanek stated that he wants to make sure he is bringing in the right numbers to the Delegation for the second year of the contract. On a voice vote motion adopted unanimously.

Attorney Flygare stated that an agreement has been reached between the County Attorney's office and Teamster Local 633, noting that the contract will be coming before the Executive Committee soon.

Chairman Essex thanked Attorney Flygare for his presentation.

**Transfers**

Motion by Rep. Pilotte, second by Rep. Manney to approve Budget Transfer # 2007-19 in the amount of \$3,000 from County Attorney Legal Expense in the amount of \$1,500 and Law Library Other Fees/Services in the amount of \$1,500 to County Attorney In State Travel \$1,500 and Postage \$1,500. County Attorney Wageling stated that due to unexpected mileage increase from 44.5 cents per mile to 48.5 cents per mile effective January 2007 as per directive of Board of Commissioners this transfer was necessary. She also noted that unexpected postage increased effective May 2007 from 39 cent to 41 cents and due to an increased caseload, a larger volume of discovery is being generated which must be mailed out at each of the three offices. On a voice vote motion adopted unanimously.

Motion by Rep. Manney, second by Rep. Ulery to approve Budget Transfer #2007-20 in the amount of \$7,500 from Department of Corrections Electricity to Sewer Expense. There was a rate increase of \$.45 per 100 cubic feet of water consumption which took effect on April 1, 2007. There are more increases scheduled over the next 3 years. On a voice vote motion adopted unanimously.

Motion by Rep. Manney, second by Rep. Stepanek to approve Budget Transfer #2007-21 in the amount of \$40,000 from Salaries/Wages to Overtime in the amount of \$15,000 and Auto Repairs in the amount of \$25,000. Superintendent O'Mara stated that the transfer to Overtime wages is a precautionary measure, he stated that with the nice weather approaching individuals will want to use vacation time which will require overtime replacement. He also stated he request for Auto Repairs transfer due to the

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auto fleet getting older and will have to spend money to get the repairs done, he noted that these are all hand me downs from other departments. Discussion ensued. On a voice vote motion adopted, 1 nay.

Motion by Rep. Shattuck, second by Rep. Manney to approve Budget Transfer #2007-23 in the amount of \$35,000 from Nursing Home Nursing Salaries/Wages to Nursing Home Pharmacy. This transfer is necessary due to the increase in the Medicare Part A census by approximately 25% over budget year-to-date in FY 07. On a voice vote motion adopted unanimously.

Motion by Rep. Jasper, second by Rep. Reuschel to approve Budget Transfer #2007-24 in the amount of \$1,600 from Nursing Home Maintenance Salary/Wages to Maintenance Gas and Oil. This is required due to actual gasoline costs that have exceeded FY 07 budget estimates. On a voice vote motion adopted unanimously.

Motion by Rep. Pilotte, second by Rep. Cote to approve Budget Transfer #2007-22 in the amount of \$42,500 from Contingency, Buildings to County Complex Buildings. This transfer will support payment for Architectural Services associated with the planning and design for a renovation project proposal for the second floor of the Bouchard Building. Mr. Wenger briefly reviewed the history of the 2<sup>nd</sup> floor of the Bouchard Building noting that it has been gutted and is ready for construction. He stated that there has been ongoing discussions with the State of New Hampshire regarding the relocation of the Goffstown District Court moving into the 2<sup>nd</sup> floor for a number of years. Mr. Wenger stated that a bid for Architectural Services Planning and design for the 2<sup>nd</sup> floor is being presented today. He briefly reviewed the aspects of the bids. Discussion ensued. On a voice vote motion adopted.

Chairman Essex took a brief recess before beginning the F/Y 08 Budget Review.

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Rep. Lori Movsesian, Clerk  
Hillsborough County Executive Committee

Date \_\_\_\_\_